Grafton Public Schools

<u>Application for Educational Software or Application</u>

Check that which applies to this request:

_____   Request for educational software to be used by an individual classroom teacher

_____   Request for educational software to be used by a grade-level/departmental team

_____   Request for an application to be used by an individual classroom teacher

_____   Request for an application to be used by a grade-level/departmental team

Name: Date of Request:

School: Grade level/Department:

Title of educational software or application: _____

____   iPad software/application

____   Mac software/application

____   Installed

            ____ # of devices

____   Web-based

Total cost of educational software or application: _____

Cost per license: _____   Cost per student: _____

____   One-time fee

____   Annual fee

What is the purpose or intended use of the software or application?

How will this software or application support grade-level or content-specific learning standards and/or enduring understandings?

Please explain the process used for selecting the software or application:

Please explain the plan for evaluating the effectiveness of the software or application:

This software or application requires

_____ Training and support from the Technology department
_____ Training and support from the Teaching and Learning department

The building principal's signature/initials signifies review and approval of this request:

_____   _____
                    Signature   Date

To be completed by Central Office:

◊   Approved by Tracey Calo, Assistant Superintendent _____

◊   Approved by Neil Trahan, Director of Technology _____

If the request is not approved, either the assistant superintendent or technology director will meet with the teacher or grade-level/departmental team.

Software or application will be purchased from:
_____   Principal's budget
_____   District Curriculum and Instruction budget
_____   District Technology budget